

Application Instructions and Requirements

1. Fill out application completely including the military service section (yes or no). Be sure to sign application where applicable.
2. Please include the items below when returning your application.

There will be a **\$30.00 NON-Refundable Application Fee** for **each adult** residing in the residence.

Return application with Proof of Identification for **each adult** residing in the residence: Example: **Driver License, State Issued ID.**

Proof of income: Example: **Last three to four pay stubs or Retirement or Disability Benefits Letter**

** We understand that some companies do not provide printed pay statements. These usually can be accessed via computer. You may email you pay statements to the following email address.

info@rlpatterson.com

PLEASE NOTE THAT IT TAKES APPROXIMATELY 1- 2 WEEKS TO PROCESS YOUR APPLICATION.

PLEASE CALL TO MAKE A CURBSIDE APPOINTMENT TO RETURN THE COMPLETED APPLICATION

R.L. Patterson & Associates, Inc.

1550 Industry Drive

Burlington, NC 27215

Phone: 336-228-0769

Web Site: www.rlpatterson.com

Rental Application

Applicant's Full Name: _____
First Name Middle or Maiden Name Last Name

Phone: (_____) _____ Date of Birth: _____
Month Day Year

Social Security # _____ - _____ - _____ Driver's License # _____ State: _____

Email: _____

Co-Applicant's Full Name: _____
First Name Middle or Maiden Name Last Name

Phone: (_____) _____ Date of Birth: _____
Month Day Year

Social Security # _____ - _____ - _____ Driver's License # _____ State: _____

Email: _____

Names of all other occupants:

First Name	Initial	Last Name	Relationship	Date of Birth
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

Current Address: _____

City/State _____ Zip: _____ Moved In Date: _____ Move Out Date: _____

Reason for Leaving: _____

Landlord: _____ Phone: (_____) _____ Monthly Rent: _____

Previous Address: _____

City/State _____ Zip: _____ Moved In Date: _____ Move Out Date: _____

Reason for leaving: _____

Landlord: _____ Phone: (_____) _____ Monthly Rent: _____

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Applicant's Employment Status: Full-time ___ Part-time ___ Disabled ___ Retired ___ Unemployed ___

Applicant Employer: _____ Phone # (____) _____ Position: _____

Employer address: _____ Supervisor: _____

Employed From _____ to _____ Gross Income: _____ (weekly, bi-weekly, monthly)

Co-Applicant's Employment Status: Full-time ___ Part-time ___ Disabled ___ Retired ___ Unemployed ___

Co-Applicant Employer: _____ Phone # (____) _____ Position: _____

Employer address _____ Supervisor _____

Employed From _____ to _____ Gross Income _____ (weekly, biweekly, monthly)

MILITARY

Applicant are you currently or previously in the armed services? _____ Which Branch _____

Entered Date: _____ Discharged Date: _____

Are you currently in the National Guard? _____

Co-Applicant are you currently or previously in the armed services? _____ Which Branch: _____

Entered Date: _____ Discharged Date: _____

Are you currently in the National Guard? _____

Pets? _____ If yes how many & what kind _____

Vehicle Information

Vehicle #1 Year _____ Make _____ Model _____ Tag # _____ State _____

Vehicle #2 Year _____ Make _____ Model _____ Tag # _____ State _____

I declare the above information is true and correct, authorize its verification, authorize the obtaining of a consumer report, understand the application fee(s) of **\$30.00** (cash or money order) per adult will not be refunded for any reason and agree to the terms of this application. Need copy of ID and proof of income.

Applicant Signature _____ Date _____

Co-Applicant Signature _____ Date _____

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AUTHORIZATION TO RELEASE INFORMATION

I, (Applicant) _____

(Co-Applicant) _____

Hereby authorize R.L. Patterson & Associates, Inc. to verify my employment, my current and/or previous landlords, and my credit history as needed to process my rental application. It is understood that a photocopy of this form may serve as an authorization.

The information received by R.L. Patterson & Associates, Inc. will be used to evaluate my application

And it will be held strictly confidential. No information gathered by R.L. Patterson & Associates, Inc.

will not be released to any third party.

Signature of Applicant

Date

Signature of Applicant

Date

RECEIVER'S NOTICE

The above applicant and/or co-applicant has made a rental application with our company and has listed your name as having pertinent information concerning their employment, rental history, or credit history with your company. Your release of information will be greatly appreciated. Please complete the information form and fax back to our office. All information received will be used solely for the purpose of approving the applicant's application. Thank you for your prompt response.